

LWVNCA Proposed Budget for FY2018-19 with Notes

	A	B	C	D	E
		Adopted Budget 2017-2018	ACTUALS 2/28/2018	Draft Budget 2018-19	NOTES RE Line item 2018-19
1					
2	<b>I. INCOME</b>				
3	A. Per Member Payment (PMP)	\$1,229.25	\$1,014.75	\$1,495.45	LWVNCA Local LWV per-member-payment @\$1.10 per member for 1,282 primary members +.55/hshld for 155 "additional" members; FY18-19 charges are based on Official LWVUS Membership #s as of January 31, 2018
4	B. Presidents' Lunch, Oct.- annual	\$480.00	\$480.00	\$480.00	16 LWVNCA board members x \$30 each
5	C. LWVNCA Conv in May- annual	\$1,600.00		\$1,600.00	40 attendees x \$40 (avg. attendance)
6	D. LWVUS Board Reception - every two years	\$0.00		\$2,000.00	Reception for new LWVUS board every 2 years; the next events will be this year FY18-19 and again in FY20-21
7	E. Fundraiser - Capitol Steps, Silent Auction or Other	\$700.00		\$700.00	Silent Auction FY 18-19 (1/2 to Local LWVs-see Other Exp II.D.2.) Note: Next Capital Steps Fund-Raiser will be in June 2020
8	F. Misc Income - Programs		\$558.35	\$550.00	Payments received for box lunches, registration fees, etc. at Program events
9	G. CD & Bank Interest	\$1.20		\$1.00	Posted at EOY
10	H. Other Income - Contributions	\$0.00			In-kind contributions and other donations received during year
11	I. Other Income - Misc. Transfers	\$0.00	\$137.54	\$0.00	Transfer from Ed Fund
12	<b>Subtotal Income</b>	<b>\$4,010.45</b>	<b>\$2,190.64</b>	<b>\$6,826.45</b>	Subtotal for Projected Income
13	J. Transfer from checking account for FY Expenses	\$4,039.55	\$883.65	\$5,108.55	Carryover from checking account for FY expenses
14	<b>TOTAL INCOME:</b>	<b>\$8,050.00</b>	<b>\$3,074.29</b>	<b>\$11,935.00</b>	Projected income plus projected transfer for FY18
15					
16		Adopted Budget 2017-2018		Draft Budget 2018-19	NOTES RE Line item
17	<b>II. EXPENSES</b>				
18	<b>A. Operating Costs</b>				
19	1 Office Supplies, Postage, Fax, etc.	\$800.00	\$19.11	\$300.00	Administrative, office, Naumann Award Expenses, & LWVNCA Archives expenses
20	2. Website (LEW)	\$250.00	\$515.00	\$335.00	League Easy Web (LEW) annual fee, plus web listing, & 5 yr domain name - \$180 will be paid March 2018, next 5yr pymt due in March 2023
21	<b>Subtotal Operating Costs</b>	<b>\$1,050.00</b>	<b>\$534.11</b>	<b>\$635.00</b>	Covers admin., operating costs not included in other line items
22					
23	<b>B. Board/Administration</b>				
24	1. President as needed	\$150.00		\$150.00	misc expenses if needed by President
25	2 Board Expenses, as needed	\$150.00		\$150.00	LWVNCA board member expenses not included elsewhere
26	3. Member Directory LWVNCA	\$150.00	\$82.25	\$100.00	Printing
27	4. Presidents' Lunch - catering & other expenses. (In Oct.)	\$750.00	\$535.48	\$750.00	Estimates per Board Committee
28	5. Program Expenses for fiscal year	\$800.00	\$1,297.00	\$1,700.00	Total expenses for Program events, including \$500 for Metro program and the cost of box lunches, a/v, etc.
29	6. LWVUS Board Reception -Every 2 years -	\$0.00		\$3,500.00	LWVNCA hosts reception every two years (FY18-19) when new LWVUS board is elected in conjunction with a LWVUS Board meeting in DC; after this year the next reception will be in FY20-21
30	<b>Subtotal Board/Administration</b>	<b>\$2,000.00</b>	<b>\$1,914.73</b>	<b>\$6,350.00</b>	
31					
32	<b>C. Conventions/Councils</b>				
33	1. Local LWV Annual Meetings & State LWV Conventions/Councils	\$950.00	\$450.00	\$950.00	LWVNCA pays for Pres.(or rep) to attend local LWV annual meetings & state LWV convention/ council & workshops. Includes hotel & parking for state LWV functions.
34	2. LWVUS Convention (June2018) / Council (June 2019)	\$1,200.00		\$750.00	President expenses for LWV National Convention in FY17-18 and for LWV National Council in FY18-19
35	3. LWVNCA Annual Convention (May)	\$2,500.00		\$2,500.00	May LWVNCA Annual Convention: Expenses for Rm rental/Food/Program printing
36	<b>Subtotal Convention/Workshops</b>	<b>\$4,650.00</b>	<b>\$450.00</b>	<b>\$4,200.00</b>	
37					
38	<b>D. Other Expenses</b>				
39	1. Madeline Naumann Award- every 2 yrs in odd yrs	\$0.00		\$400.00	Total is for award only, up to budgeted amount; exp.for award shown in Opr. Costs [II.A.1]. In May 2019 board approves the actual amt. of award. Then next Naumann Award will be in FY20-21
40	2. Misc. Expense for Action or Fundraiser (I.E) Share to LLs*	\$350.00		\$350.00	LWVNCA Local LWVs share of Fundraiser Income [Line I. E.], usually 1/2. \$350 in FY16-17; estimate same for FY18-19
41	3. Misc. Expense not in other line items		\$175.45		new line item in FY15-16 [for misc. uncategorized expenses]
42	<b>Subtotal Other Expenses</b>	<b>\$350.00</b>	<b>\$175.45</b>	<b>\$750.00</b>	
43	<b>TOTAL EXPENSES</b>	<b>\$8,050.00</b>	<b>\$3,074.29</b>	<b>\$11,935.00</b>	Total projected Expenses for FY. Amount balanced by transfer from checking account when expenses exceed income
44					